

How to Post a Press release on <http://www.floridaattractions.com/>

First, Go to the “About Us” Tab on the website and click on “log in”

Florida Attractions ASSOCIATION
Florida's Finest Family Attractions!

ATTRACTIONS STATE PARKS ATTRACTION SUPPLIERS MAPS & DIRECTIONS NEWS UPCOMING EVENTS **ABOUT US**
LOG IN

UPCOMING EVENTS

- MOSI Quidditch Cup on 19-Dec-10
- Artists & Authors Night at Edison & Ford Winter Estates on 19-Dec-10

PRESS RELEASES

- The Deering Estate's Spring and Summer Cabaret Concert Series
- Artists & Authors Night, December 18 at Edison & Ford Winter Estates

PURCHASE TICKETS»

Internet | Protected Mode: On

On the next screen, enter your User Name and Password.
If you are not sure of your password, contact webmaster@FloridaAttractions.org or call the FAA office at 850-222-2885

Florida Attractions ASSOCIATION *Florida's Finest Family Attractions!*

ATTRACTIONS STATE PARKS ATTRACTION SUPPLIERS MAPS & DIRECTIONS NEWS UPCOMING EVENTS ABOUT US

Site Log In

Need access to the secure sections of the site?
Some of the functions on this site are restricted. Registered users log in now!

User Name:

Password:

Remember Login

Need a login?
[If you need to create a new account for this site, click here.](#)

Forget your password?
If your information has already been entered into the system by an administrator or if you forgot your password, [click here to reset login information](#)

[Log In Troubleshooting?](#)

Once you are logged in, you will be at the control panel. Click on the "Releases Icon" to post a press release.

The screenshot shows the website's control panel. At the top, the logo for "Attractions ASSOCIATION" is displayed in blue and yellow, with the tagline "Florida's Finest Family Attractions!" in white script. Below the logo is a blue navigation bar with white text links: "ATTRACTIONS", "STATE PARKS", "ATTRACTION SUPPLIERS", "MAPS & DIRECTIONS", "NEWS", "UPCOMING EVENTS", and "ABOUT US".

The main content area features a control panel with several sections:

- A top row of buttons: "tendenci", "Users", "Calendar", "Articles", and a small orange icon.
- A navigation bar with links: "Users:", "My Contacts", "View", "Search", "Edit", "Groups", "Add", "registration@floridaat", and "Log Off".
- A grid of icons for various functions: "Users" (with a pink arrow pointing to it), "Calendar" (showing "Month 2"), "Articles", "Jobs", "Releases" (circled in pink), "Directories", "RSS Feeds", "Resumes", and "Photo Albums".
- A "Memberships" icon at the bottom left.
- A social media sidebar on the right with icons for "Event Ticker", "Email", "Facebook", "Twitter", "YouTube", and "LinkedIn".

This will take you to a list of recent posts. To add your Press Release, Click on the “Add” link at the top of the page.

tendenci Releases Articles Calendar

Releases Search List **Add**



Press Releases Search View

Search By:

Search By Release Date

16 Record(s) Found. Displaying Page 1:

ARTISTS & AUTHORS NIGHT, DECEMBER 18 AT EDISON & FORD WINTER ESTATES

 [Print](#) | More options ▼

Release Date: 14-Dec-10

Author or Contact:

FOR IMMEDIATE RELEASE ...

[Click to read Artists & Authors Night, December 18 at Edison & Ford Winter Estates](#)

THE DEERING ESTATE'S SPRING AND SUMMER CABARET CONCERT SERIES

This takes you to the screen where you will enter the Press Release.

Add a Press Release

Add your press release using the fields provided below.

Enter your headline and body text in fields provided:

Content:

Language:

Category:

add new category

Subcategory: Selection not available

add new subcategory

Headline:*

Summary: ***Character Limit: 500 characters max

Enter a Headline with your Attraction Name

Enter a Summary. The default is the start of the Press Release

Body:*

Enter Your Press release. If it is already in a framed e-mail, you can copy and paste the e-mail here.

You can also enter text and images by hand.

Body:*



You can enter text here or copy it from word. To add extras to your press release use the toolbar.

Click here to insert a picture. You will need to upload it. Give the picture a name without spaces or special characters.

Click here to add a hyperlink to highlighted text

After you have entered the text of your press release, please fill out the following fields.

Source:*
Website:
Release Date:* 17 Dec 2010 02 00 PM
Use Auto Time Stamp: ?

Fill in the Source Line with Your Company Name

Time Zone: EST Eastern Time = UTC-5

Enter Contact Information Below:

First Name:
Last Name:
Phone:
Fax:
Email:

Contact Info is Optional

Entity Name: Florida Attractions Association (ID: 1)
User Group: SELECT ONE
Tags: ?

Leave the Entity Name and the User Group as the defaults

Allow Anonymous View: Yes
Allow Site User View: Yes
Allow Member View: Yes

Check these three boxes if they are not already checked

Allow Site User Edit: Yes
Allow Member Edit: Yes

Allow Comments: Yes

When you are done click submit. Once approved by an administrator, your press release will go live.

Submit